Minutes of the September 17th, 2026 Meeting

Call to Order and Roll Call

Bob Parsons, Chairman of the Board of Trustees, called the meeting to order at 5:05 p.m.; in attendance were board members Bob Parsons, Bob Gravley, Lori Hasten, Carol Lacy, and Dennis Floyd. Also present were Joan Raulston, Deputy Administrator, Jessica Ricks, Deputy Administrator, Roma Jones, Assistant Administrator, and Cam Greener with Momentum CPAs and Advisors.

Approval of Minutes

Discussion was held regarding a correction to the September 14th meeting minutes to reflect a previously approved action as a formal resolution.

The September 14th meeting minutes were presented as modified. Bob Gravley moved to approve the minutes from September 14th as modified. Dennis Floyd seconded and the motion carried.

Old Business

Administrative Continuity Planning

Cam with Momentum CPAs and Advisors presented administrative transition and continuity materials developed through interviews and review of processes previously managed by Zach Moser.

Materials included an Administrative Operations Manual, Accounting and Financial Procedures Manual, Grant Administration Manual, Excel transition toolkit, and prioritized continuity recommendations.

The Board encouraged Joan Raulston and Jessica Ricks to review and utilize the materials during the administrative transition.

Retention Bonus Repayment

Discussion was held regarding repayment of a retention bonus owed by a former employee.

The Board determined that follow-up would be handled administratively through HR. Joan Raulston will continue to pursue repayment and provide updates as appropriate.

Nurse Practitioner Recruitment

An update was provided regarding nurse practitioner recruitment.

Angela Marshall remains interested in interviewing and is available on Thursday afternoons. Her professional license was verified and is in good standing.

Administration will coordinate an interview.

Dr. Myers Proposal / Medical Director

Jessica Ricks provided an update regarding Dr. Myers.

The original APP staffing proposal cannot proceed at this time due to staffing availability. Dr. Myers remains interested in discussing service as medical director.

Discussion was held regarding expectations for medical director services, including provider consultation, standing orders, chart review, clinical support, community events and possible on-site services.

The Board indicated that selection of a medical director is primarily an administrative decision and supported continued discussions with Dr. Myers.

The APP staffing portion of the proposal will remain on hold at this time.

Recovery Center Proposal

Discussion was held regarding the proposed recovery drop-in center and the existing Saturday peer-led recovery meetings.

Board members expressed concern that the proposed scope was broader than previously understood and discussed liability, insurance, building access, supervision, property damage, security, partner responsibilities and facility use.

The expanded recovery center proposal will not move forward until additional information is gathered and reviewed.

Jessica Ricks will communicate the Board's concerns to the steering committee and obtain additional information.

The existing Saturday peer-led recovery meetings may continue while concerns regarding supervision, cleanup, access and building security are addressed.

Title X

Jessica Ricks provided an update regarding Title X services.

DCHC remains eligible to apply for the upcoming Title X funding cycle and may continue offering limited services under current standing orders and nursing scope.

Discussion was held regarding provider access, contraceptive services, referrals and possible future involvement of Dr. Myers or a future nurse practitioner.

R&S Pharmaceuticals was discussed as a possible secondary pharmaceutical supplier due to medication availability and pricing concerns with McKesson.

The Board determined that establishing an additional pharmaceutical vendor is an administrative decision.

Soil Conservation Service Building Issue

Discussion was held regarding ServPro services related to environmental concerns in tenant space.

The Board authorized payment of the expense and noted that future similar expenses should receive prior approval when possible.

Financial Reports and Accounting Transition

Discussion was held regarding the current status of the financial records.

The August financial reports were not ready for approval due to outstanding reconciliation, documentation and transaction entry.

Discussion included the need for complete invoice scanning, individual credit card receipt documentation, bank access, supporting documentation for checks and review of electronic bills.

Cam discussed providing interim financial support on an hourly basis while DCHC determines which financial functions will remain in-house and which may be outsourced.

New Business

Sarcoma Awareness Day

Jessica Ricks discussed the possibility of coordinating a Dent County recognition day honoring Zach Moser and raising awareness for sarcoma, possibly including a small community fundraising event.

The Board supported moving forward with planning while keeping expenses limited.

Accreditation Training Day

Jessica Ricks proposed an organization-wide training day supported by accreditation grant funding.

The training day would provide staff with dedicated time for accreditation-related learning, subject matter development and organizational training.

The Board supported the proposal and authorized administration to determine appropriate timing and implementation.

Closed Session

Lori Hasten moved to enter closed session pursuant to RSMO 610.021 (3). Dennis Floyd seconded. A roll call vote was held as follows:

Lori Hasten – Aye; Bob Gravley – Aye; Dennis Floyd – Aye; Bob Parsons – Aye.

The Board entered closed session at 6:47PM.

At 7:51PM The Board later returned from closed session.

Next Meeting and Adjournment

The next meeting date was set for October 15th, 2026 at 5:00 p.m.

At 7:52PM, Bob Gravely moved to adjourn the meeting. Lori Hasten seconded and the motion carried.

Recorded By:

Robert L Parsons

Bob Parsons, Chairman

Jessica Ricks, Deputy Administrator