Minutes of May 16th, 2024 Meeting

Dent County Health Center Board of Trustees

# Call to Order and Roll Call

Bob Parsons, Chairman of the Board of Trustees, called the meeting to order at 5:06 p.m.; in attendance were board members Bob Parsons, Bob Gravely, and Carol Lacy. Roma Jones, and Zach Moser were staff present. Board members Dennis Floyd and Lori Hasten were absent.

# Minutes and Agenda

The minutes for the April 18th meeting were reviewed. Bob Gravely moved to approve the minutes. Carol Lacy seconded, and the motion carried.

# Old Business:

## SERVICE STATISTICS AND REPORTS:

*All statistics listed are for April 2024 and are reported by Zach Moser unless otherwise stated.*

### Communicable Disease

* + **COVID19 -** 4 reported cases.
  + **Lead** – 40 active cases
  + **Sexually transmitted infections –** 19 screening encounters and 72 total tests conducted.
  + **Influenza –** 2 cases
  + **Animal bites –** 9

### Environmental – Roma Jones

* + - 7 total inspections, 0 recalls, 0 sewer complaints and 23 environmental questions answered during the month.
    - A townhall meeting/informational session is being planned for May 30th at 7pm for information and questions about the new regulations.

### Maternal-Child Health

* + - Carseats Distributed – 0
    - Cribs Distributed – 0
    - CPR Courses – 3
    - Childcare Health Consultations –0
    - Show-Me Healthy Women –1
    - Title X -33
    - Presumptive Eligibility (Temporary Medicaid) – 2
    - WIC Appointments - 340

### Community-Specific Services Summary

* + - All appointments other than WIC – 512
    - All Nurse Practitioner Appointments – 144
    - All Treatment Court Visits – 125
    - All Lab Appointments – 185
    - All Immunization Appointments – 52

Nurse Practitioner Service Detail

* Show- Me Healthy Women – 1
* Family Planning – 9
* Well-Child – 2
* Online Appointments (self-scheduled visits not otherwise classified) – 10
* Other well-woman exam – 5
* Other Physicals – 9
* SEMO Physicals -21
* Other Visits – 12
* Acute Illnesses - 75

Laboratory Detail

* + - Lab Draws: 195 individual patients.
    - Rapid Tests (COVID, Flu, RSV, Strep): 9 appointments.
    - Pregnancy Tests - 4
    - Lead – 0 Lead tests

### Immunizations

* + - 4 COVID-19 vaccine doses were administered.
    - Influenza vaccine: 3 doses administered.
    - 90 Other vaccines were given, including the new RSV vaccine and new formulations of pneumonia vaccine.

### Administrator Report – Zach Moser

* + - **Food Regulation Townhall –** There is a food regulation townhall scheduled for May 30th at 7pm. Letters and invoices for the first food inspection fee have been mailed out. Regulations and fees become effective July 1st.
    - **Hepatitis C/STI Testing Day –** May 20th, all day**.**
    - **Event Recaps –** Zach discussed the Health Fair which had 64 attendees. There were 5 total trainings that sent staff members around the country, at no cost to DCHC. There were also two vaccine clinics held in April.
    - **Maintenance –** Zach discussed building maintenance which included replacement of a toilet, the completed installation of a larger generator, and the expectation of an insurance claim due to the April 18th hail storm which damaged the outdoor electronic sign and possible parts of the building.
    - **Strategic Plan –** Progress on the Strategic Plan was discussed.

## Expenses

DCHC financial reports for April, including the review from H&R block, were reviewed. Current Assets at April 30th were $1,141,065.92. Total assets were $1,814,649.38, total liabilities were $175,406.62, and equity was $1,639,242.76. Revenue for March was $153,340.10, expenses were $119,243.51 for net operating revenue of $34,096.59. After other revenue and expenses, net revenue was $33,169.69.

Robert Gravely moved to approve the financial reports, and the report from H&R Block. Carol Lacy seconded. Motion carried.

# New Business:

* **Financial Audit –** The draft of the Financial Audit was presented. The Board requested time to review the audit before granting approval. The preliminary report was an unmodified opinion with no material weaknesses or findings.
* **Facilities Discussion –** Zach made the Board aware of a list of changes that could be made to the building and for potential long-term facilities planning including the potential of bringing complementary partners onto campus. Zach did not suggest any specific action at this time.
* **Opioid Settlement –** Bob Gravely asked about the opioid settlement money for Dent County. Zach confirmed that Dent County, through the commissioners, has received money but has not spent it. They will be using MRPC to evaluate uses of the money.

# Closed Session

At 6:18 pm, Carol Lacy moved to enter closed session pursuant to 610.021 RSMo subsections 3,13 to discuss personnel and negotiate contracts. Bob Gravely seconded. A roll call vote was held as follows:

Robert Gravely – Aye, Dennis Floyd – Absent, Lori Hasten – Absent, Carol Lacy – Aye, Robert Parsons, Aye

At 6:33 pm, the Board returned to open session having made no motions.

# Next Meeting and Adjournment

The next regular board meeting date was set for Thursday, June 20th, 2024 @ 5:00 p.m.

With no further business Carol Lacy moved to adjourn the meeting at 6:34 p.m. This was seconded by Bob Gravely and all were in favor. Meeting adjourned.

Recorded by:

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Zachary Moser, Administrator Bob Parsons, Chairman