Minutes of February 15th, 2024 Meeting

Dent County Health Center Board of Trustees

# Call to Order and Roll Call

Bob Parsons, Chairman of the Board of Trustees, called the meeting to order at 5:06 p.m.; in attendance were Bob Parsons, Robert Gravley, Carol Lacy, Lori Hasten, Roma Jones, and Zach Moser.

# Minutes and Agenda

The minutes for the January 25th meeting were reviewed. Bob Gravley moved to approve the minutes. Lori Hasten seconded, and the motion carried.

# Old Business:

## SERVICE STATISTICS AND REPORTS:

*All statistics listed are for January 2023 and are reported by Zach Moser unless otherwise stated.*

### Communicable Disease

* + **COVID19 -** 25 reported cases.
	+ **Lead** – 42 cases
	+ **Sexually transmitted infections –** 20 screenings
	+ **Influenza –** 39
	+ **Animal bites –** 7

### Environmental – Roma Jones

* + - 5 total inspections, 0 recalls, 0 sewer complaints and 15 environmental questions answered during the month.

### Maternal-Child Health

* + - Carseats Distributed – 1
		- Cribs Distributed – 0
		- CPR Courses – 1
		- Childcare Health Consultations – 1
		- Show-Me Healthy Women – 1
		- Presumptive Eligibility (Temporary Medicaid) – 2
		- WIC Appointments - 324

### Community-Specific Services Summary

* + - All appointments other than WIC – 519
		- All Nurse Practitioner Appointments – 153
		- All Treatment Court Visits – 91
		- All Lab Appointments – 208
		- All Immunization Appointments – 79

Nurse Practitioner Service Detail

* Show- Me Healthy Women – 1
* Family Planning – 4
* Well-Child – 7
* Online Appointments (self-scheduled visits not otherwise classified) – 11
* Other well-woman exam – 1
* Other Physicals – 4
* SEMO Physicals -21
* Other Visits – 14
* Acute Illnesses - 90

Laboratory Detail

* + - Lab Draws: 183 individual patients.
		- Rapid Tests (COVID, Flu, RSV, Strep: 24 appointments.
		- Pregnancy Tests - 1
		- Lead – 8 Lead tests

### Immunizations

* + - 40 COVID-19 vaccine doses were administered. New formulations of COVID vaccines are now readily available.
		- Influenza vaccine: 12 doses administered.
		- 76 Other vaccines were given, including the new RSV vaccine and new formulations of pneumonia vaccine.

### Administrator Report – Zach Moser

* + - **Delayed Payments –** DHSS is months behind on paying WIC. October invoice was paid on 2/13.
		- **Grant News –** Applied for two grants; Extension of Adult Immunization grant through DHSS and a NACCHO vaccine grant. Received notice on 2/15 that we were not chosen for the NACCHO grant.
		- **Accreditation/BenchMarking –** DCHC is participating in a Public Health Gap Analysis with Missouri University/DHSS. It is based on the [Foundational Public Health Services model](https://clphs.health.mo.gov/lphs/pdf/fphs-overview.pdf)
		- **Strategic Plan –** Zach reported on the progress on the actions cited in the strategic plan.
		- **Vision and Values:** A shortened version of the previously approved vision was presented. The board took no action on the shortened version. The vision therefore remains as follows:
			1. The vision of the Dent County Health Center is for Dent County to be a community free of disease, food-borne illness, and preventable injury. Residents will be healthy, vaccinated appropriately, and educated on healthcare issues and available assistance programs. No residents will be harmed by use of tobacco, alcohol, or other substances. Dent County children will be safe from preventable illness, injury, and abuse. Dent County will be a community in which access to affordable and effective healthcare is available for all.

## Expenses

DCHC financial reports for January, including the review from H&R block, were reviewed.

Discussion was held on the balance sheet, income statement, and budget statement. Notable transactions included the late WIC payment, the Health Disparities payment, the tax income, a $100 cash over/short from an incorrect bank deposit, and a reduction in payroll expenses due to fewer pay periods in January vs. December.

After these questions were addressed, Robert Gravely moved to approve the financial reports, and the report from H&R Block. Lori Hasten seconded. Motion carried.

# New Business:

* **Strategic Plan** – A finalized strategic plan document was presented to the Board for approval. Bob Gravley moved to adopt the strategic plan as presented. Carol Lacy seconded and the motion carried. Zach presented a list of revenue-generating opportunities created by the staff. Zach was instructed to evaluate items on the list for feasibility and report back to the Board.
* **Health Insurance** – Zach presented the health plan that the employees chose. It carries a $15 copay for office visits and $300 copay for ER visits not subject to deductible, and a $5000 overall deductible. The expenses are in line with what was budgeted.
* **Health Insurance Stipend** – Zach explained that the $343 employee portion of the health plan was going to be cost prohibitive for some employees. He recommended giving a $150 per month health insurance stipend to all employees. Bob Gravley moved to implement the stipend as presented. Carol Lacy seconded and the motion carried.

# Closed Session

No Closed Session was held.

# Next Meeting and Adjournment

The next regular board meeting date was set for Thursday, March 21st, 2024 @ 5:00 p.m.

With no further business Lori Hasten moved to adjourn the meeting at 6:24 p.m. This was seconded by Carol Lacy and all were in favor. Meeting adjourned.

Recorded by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zachary Moser, Administrator Bob Parsons, Chairman